

Register as a WorkSafe Victoria approved provider for Counselling services



You can register to provide Counselling services with WorkSafe Victoria if you hold:

- A Bachelor or Masters qualification in Counselling, and
- have full clinical membership with the Psychotherapy and Counselling Federation of Australia (PACFA)

Registering as a Counsellor with WorkSafe Victoria will allow you to become an approved provider of Counselling services under the Workplace Injury Rehabilitation and Compensation Act 2013 (the Act).

Get started:

- **Meet the criteria** for approval under the [Counselling services policy](#)
- **Read the** [Essentials for WorkSafe healthcare providers](#)
- **Review and sign** the [Application for registration to provide services to workers](#)
- **Submit your signed registration application**, with proof of your Counselling qualification and full clinical membership PACFA, to service_provider_registration@worksafe.vic.gov.au.

A Counsellor can invoice using the Counselling services fee schedule for services delivered from the date of WorkSafe approval. Services provided before you are an approved provider of Counselling services cannot be paid.

- [Counselling services fee schedule](#)
- [Instructions for invoicing WorkSafe](#)

Reporting requirements

Upon completing an initial assessment, the provider must submit a [Counsellors - Treatment update summary form](#) to WorkSafe to continue providing services to the injured worker.

After each block of 10 hours of counselling services, the counsellor must then provide an update to demonstrate the ongoing need and suitability of counselling services.

There is no separate fee for the Treatment update/summary form, as this has been incorporated into the fee schedule.

More information and support

If you have any questions regarding this policy or fee schedule, contact WorkSafe Advisory on [1800 136 089](tel:1800136089) or via email to provider@worksafe.vic.gov.au.